

## Cleaning



### **Burn Hazard!**

**Hot liquids and surfaces are present in this equipment. To avoid burns use caution when cleaning. Rinse hot parts with cold water before cleaning. Use gloves or a heavy cloth when removing hot parts from brewer.**

### **After Each Brew:**

- 1) Dispose of grounds and rinse brew basket.
- 2) Rinse shuttle or airpot containers before reuse.

### **Every Day:**

- 1) Wash brew basket with warm soapy water. The wire basket is removable to aid cleaning.
- 2) Remove spray head(s), located above brew basket(s), using gloves or a heavy towel. Wash off coffee oils and clean any plugged holes.
- 3) Clean shuttles with warm soapy water and a brush or towel.
- 4) Clean airpots with warm soapy water and bottle brush. Be careful, glass interior breaks easily. Use only a soft cloth and warm soapy water or stainless steel polish on the outside to avoid scratches.
- 5) Wipe exterior of brewer with a damp cloth. Do not use abrasives which will scratch surface.
- 6) If shuttles are to be left on warmer all night, fill with water to avoid coffee oil burn-in.

## Weekly or Bi-Weekly, Depending on Use

- 1) Fill shuttles with one gallon, 2/3 full, of hot water.
- 2) Pour into the shuttle liners the recommended concentration of urn cleaner (excessive amounts of cleaner will attack the stainless steel).

*Urn cleaners that have been used successfully:*

DIP-IT, manufactured by Economics Laboratories, Inc.  
4 Corporate Park Drive  
White Plains, NY 10604

OXYLITE, manufactured by Avril, Inc., Syndet Division  
601 N. Third Street  
Reading, PA 19601

- 3) Scrub the liner interior with a plastic bristle brush.
- 4) Remove the knurled nut at the top of the gauge glass and clean the glass with a small bottle brush.
- 5) Pour out the contents of the shuttle.
- 6) Remove the handle assembly of the shuttle faucet by unscrewing the plastic bonnet.
- 7) Gently wash the faucet seat cup with a soft cloth and warm soapy water.
- 8) Wash the faucet shank with a bottle brush.
- 9) Soak airpot pick-up tube assembly in hot soapy water. Urn cleaner may be used for stronger cleaning.
- 10) Clean the warmer and bottom of shuttle surfaces. These surfaces must be clean for proper heat transfer.
- 11) Polish the exterior of the brewer with stainless steel cleaner. Use the appropriate cleaner for brass, copper, or vinyl if these optional finishes are provided.

## Service

The rest of this manual contains information to aid the service person who is working on this equipment. This page has information on performing *common service tasks*. Following this is the *Troubleshooting* section which can help diagnose problems which are divided into three basic systems: filling, heating, and brewing.

Next is an *illustrated parts breakdown* which will help in the selection of repair parts. If further assistance is needed, call our Technical Service Department at **(502) 425-2776** or **800-695-4500** (USA & Canada only) Monday -Friday between 8:00 am and 8:00 pm EST.

*Wiring diagrams* are also provided. Locate the basic diagram for the model you are working with. If there are any options, see Diagram #091-548 (page 31 of this manual) which shows the wiring alterations for Shuttle Brewer & Airpot/Shuttle Brewer options.